

# Notice of an urgent item for Executive

**Thursday 8 February 2024 at 5.00pm**  
in the Council Chamber Council Offices  
Market Street Newbury

## Part II

Page No.

9. **Disposal of property known as West Street House, Newbury** 3 - 4  
*(Paragraph 3 - information relating to financial/business affairs of particular person)*

Purpose: To approve the disposal of the West Street House site.

*Sarah Clarke.*

Sarah Clarke

Service Director (Strategy & Governance)

For further information about this item, or to inspect any background documents referred to in Part I reports, please contact Sadie Owen (Principal Democratic Services Officer) on 07824 823 893

e-mail: [sadie.owen1@westberks.gov.uk](mailto:sadie.owen1@westberks.gov.uk)

Further information and Minutes are also available on the Council's website at [www.westberks.gov.uk](http://www.westberks.gov.uk)

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## **NOTICE OF AN URGENT ITEM AT A MEETING OF A DECISION- MAKING BODY<sup>1</sup>**

Part 5 of the West Berkshire Council Constitution (Executive Rules), Paragraph 9, makes allowance for a Key Decision to be taken where publicity of the decision for 28 days is impractical if it is an Urgent Key Decision and the rules relating to such have been followed; or if the Monitoring Officer has informed the Scrutiny Commission Chairman or, in their absence, each Scrutiny Commission Member, by notice in writing, of the matter about which the decision is to be made; and made a copy of that notice available at the Council offices for inspection by the public and published it on the Council's website.

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<sup>1</sup> In accordance with Regulation 5(7) of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.

In this instance, the Chairman of the Scrutiny Commission has been given notice by the Monitoring Officer that the urgent item will be considered by the Executive at its meeting on 8 February 2024.

Ref No:	Matter in respect of which the decision is to be made	Short Description	Date and Decision maker	Executive Member & Lead Officer	List of documents to be submitted to decision maker	Public or Private meeting. Statement of reasons if private.
Urgent item	Disposal of Property known as West Street House, Newbury	<p>To approve the disposal of the West Street House site.</p> <p>This is a time sensitive offer and delay could compromise the Council's financial position.</p>	Executive on 8 February 2024	<p>Councillor Iain Cottingham (Portfolio Holder for Finance and Corporate Services)</p> <p>Joseph Holmes Executive Director (Resources)</p>	Report and appendices	<p>Report containing exempt information to be considered at the meeting in Part II (with the press and public excluded).</p> <p><i>(Paragraph 3 - information relating to financial/business affairs of particular person)</i></p>

Sarah Clarke  
 Service Director Strategy and Governance  
 West Berkshire Council

Date: 30 January 2024